

Interview Questions Relating to Candidate's Past Experience

- Tell us a bit about your work background, and then give us a description of how you think it relates to our current opening.
- Tell me about a challenging situation you have faced at your last job. What was the situation and how did you cope with it?
- I see you were unemployed for a period of time. Tell me about it.
- Give me an example of when you've demonstrated your customer service skills.
- Have you ever had difficulty working with a manager?
- Describe a time when your workload was heavy and how you handled it.
- Is there an achievement of which you are particularly proud? What is it? Why is it significant?
- Describe a typical day at your previous work.
- What would you have liked to do more of in your last position? What held you back?
- Tell me about the last time you made a mistake and how you corrected it.
- How did you manage to work with someone whom you did not like personally?
- Describe a time you used your communication skills to negotiate with an angry person.
- Tell me about a time when effective listening skills helped you in a problematic situation.
- What was the last job related book you read?
- You've stayed with the same organization for years. Why have you decided to leave?
- Have you been in a situation where you didn't have enough work to do? What did you do?
- Did you ever postpone making a decision? Why?